

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MAIN HALL, 500 MATTERSON DRIVE
Tuesday, August 18, 2020 at 5:00 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole (Attended Via Zoom), Hoar, Kemps, and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Manager of Community Planning
 John Towgood, Planner 1
 Abby Fortune, Manager of Recreation & Tourism
 Joseph Rotenberg, Manager of Corporate Services
 Nicole Morin, Corporate / Planning Clerk

Regrets:

1. CALL TO ORDER

The Regular Council meeting was called to order at 5:00 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?iŋ?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube. Meeting participants and delegates were also advised that Zoom may store data on foreign servers.

4. LATE ITEMS

4.1 District of Ucluelet Zoning Amendment Bylaw No. 1262, 2020 (2088 Peninsula Road) - Adoption

Joseph Rotenberg, Manager of Corporate Services

- Add "District of Ucluelet Zoning Amendment Bylaw No. 1262, 2020 (2088 Peninsula Road) - Adoption" as Legislative Item 14.2.

4.2 District of Ucluelet Zoning Amendment Bylaw No. 1263, 2020 (799 Marine Drive) - Adoption

Joseph Rotenberg, Manager of Corporate Services

- Add "District of Ucluelet Zoning Amendment Bylaw No. 1263, 2020 (799 Marine Drive) - Adoption" as Legislative Item 14.3.

4.3 District of Ucluelet Zoning Amendment Bylaw No. 1256, 2019 (Campgrounds) - Adoption

Joseph Rotenberg, Manager of Corporate Services

- Add "District of Ucluelet Zoning Amendment Bylaw No. 1256, 2019 (Campgrounds) - Adoption" as Legislative Item 14.4.

5. APPROVAL OF AGENDA

5.1 August 18, 2020 Regular Meeting Agenda.

2020.153.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**
THAT Council approve the August 18, 2020 Regular Meeting Agenda as amended.

CARRIED.

6. ADOPTION OF MINUTES

6.1 July 14, 2020 Regular Minutes

Council noted the following errors or omissions:

- page 6 should read in-camera.
- page 5 says carried unanimous, Mr. Rotenberg, noted that this was an anomaly and will be removed.
- page 6 of minutes should read Gary not Jerry Marks.

2020.154.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**
THAT Council adopt the July 14, 2020 Regular Council Minutes as amended.

CARRIED.

6.2 July 14, 2020 Special Minutes

2020.155.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council adopt the July 14, 2020 Regular Council Meeting minutes as presented.

CARRIED.

6.3 November 1, 2019 Committee of the Whole Minutes

Council noted the following errors or omissions:

- page 14 should read Don Ferris and should read Bernie Hebert.

2020.156.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council adopt the November 1, 2019 Committee of the Whole Minutes as amended.

CARRIED.

6.4 June 16, 2020 Committee of the Whole Minutes

Council noted the following errors or omissions:

- page 19 should read "Mandala" and "On this Spot a Historical Walking App".
- page 20 should read Beeley.

2020.157.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Kemp**
THAT Council adopt the June 16, 2020 Committee of the Whole Minutes as amended.

CARRIED.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

Mayor Noël announced that the District of Ucluelet Flood Mapping Report is on display in the Ucluelet Community Centre Fitness Studio until September 10th and on Ucluelet.ca. The Mayor noted that this work was made possible thanks to a \$150,000 grant from the Provincial Community Emergency Preparedness Fund.

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input

There was no public input.

10. CORRESPONDENCE

10.1 Frank Jones Memorial Little League Park (Ucluelet Little League Park)

Roger Gudbranson

10.2 Request for Letter of Support for Ucluelet Canadian Rangers

Emily Coombs, Patrol Commander, Ucluelet Canadian Ranger Patrol

2020.158.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council direct Staff to write a letter of support for the Ucluelet Canadian Rangers.

CARRIED.

10.3 Strategy for Rural Development Through Health Care

Suzan Hewat, Mayor, Village of Kaslo

2020.159.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council direct Staff to write a letter of support for the motion outlined in Mayor Hewat's letter titled "Strategy for Rural Development Through Health Care."

CARRIED.

10.4 Ban the Use of Rodenticides Please

Susan Lee, Resident

Abby Fortune, Manager of Recreation and Tourism, clarified that the

District of Ucluelet does not use rodenticides.

11. INFORMATION ITEMS

- 11.1 Highway 4 Kennedy Hill Safety Improvements Traffic Interruptions Update**
Emil Anderson Construction (EAC) INC.

12. COUNCIL COMMITTEE REPORTS

- 12.1 Councillor Marilyn McEwen**
Deputy Mayor January - March 2020

- June 25: Barkley Community Forest AGM
- Will attend West Coast Multiplex Scramble on September 19, 2020

- 12.2 Councillor Lara Kemps**
Deputy Mayor April - June 2020

- Announced that the Ucluelet Mountain Biking Association (UMBA) entered into a formal land use agreement with the Yuułu?it?ath Government (UFN) and will be supporting UFN's trail building project by hosting a BBQ in Hitatcu off of Wya Road on August 29 starting at 10 AM
- Consulting Hive has been launched with the support of the Rural Opportunities Fund. The Hive provides business supports

- 12.3 Councillor Jennifer Hoar**
Deputy Mayor July - September 2020

- August 5: Wild Pacific Trail Society meeting
- Noted the importance of wearing masks in the Co-Op

- 12.4 Councillor Rachelle Cole**
Deputy Mayor October - December 2020

- Coastal Family Resource Coalition meeting
- Will attend ACRD and West Coast Committee meetings

- 12.5 Mayor Mayco Noël**

- Weekly regional calls
- Met with Minister Beare, Minister of Tourism, Arts and Culture, to discuss the challenges associated with West Coast tourism
- Minister Fraser will be in Ucluelet next week

13. REPORTS

13.1 Ucluelet OCP - Indigenous Relations and Policy *Bruce Greig, Manager of Community Planning*

Mr. Greig presented this report. It presents policies that Staff plan to include in the upcoming draft OCP related to Indigenous relations. The policies fall under the general categories of education and communications, operations, and housing.

Councillor Cole left the meeting 5:24 PM due to technical difficulties and returned to the meeting at 5:27 PM.

Council discussed of the policies and noted that there are no desired changes to the proposed policies at this time.

2020.160.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve recommendation 1 and 2 of the report item "Ucluelet OCP - Indigenous Relations and Policy" which state:

THAT Council, with regard to the 2020 Official Community Plan (OCP) bylaw update:

- 1. receive this report for information; and,*
- 2. provide direction to staff on any desired changes to the attached excerpts of the draft OCP regarding municipal policy, communications and relations with Indigenous communities and people, to guide refinement of the draft before the whole OCP bylaw is brought back for consideration at a future meeting of Council.*

CARRIED.

13.2 Covenant Modification - 1079 Helen Road *John Towgood, Planner 1*

Mayor Noël recused himself at 5:31 due to a conflict of interest arising from his brother and sister-in-law's ownership of the subject property.

Councillor Hoar chaired the meeting in Mayor Noël's absence.

2020.161.REGULAR **It was moved by Councillor Kemps and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of report item "Covenant Modification - 1079 Helen Road" which states:

- 1. THAT Council authorize the discharge the S.219 Restrictive Covenant EV152825 registered on Lot 1, DL 543, Native Island, Clayoquot District, Plan VIP76238 (1079 Helen Road) and replace it with a new S.219 covenant based on the March 3, 2020, Geotechnical Report by***

CARRIED.

13.3 Development for 1078 Tye Terrace
John Towgood, Planner 1

Mayor Noël returned to the meeting at 5:35 PM at the time that discussion regarding item 13.3. began.

Council discussed the proposal and in particular the height of the home. Staff noted that the proposed height complies with the Zoning Bylaw.

2020.162.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of report item "Development for 1078 Tye Terrace" which states:

1. **THAT Council issue Development Permit DP20-10 for the construction of a single resort condominium building and associated landscaping at 1078 Tye Terrace.**

CARRIED.

13.4 Site Furnishings Purchase
Abby Fortune, Manager of Recreation & Tourism

Ms. Fortune, presented this report. Council discussed the possibility of purchasing from an Vancouver Island based company. Ms. Fortune explained that purchasing from the proposed company, which is located on the Lower Mainland, will result in visual continuity of the site furnishings.

2020.163.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of report item "Site Furnishings Purchase" which states:

1. **THAT Council approve spending, up to \$55,000, from 2020 RMI additional funds for site furnishings.**

CARRIED.

13.5 Cheque Listing - July 2020
Nicole Morin, Corporate / Planning Clerk

Council discussed the garden at Ucluelet Secondary School which is currently closed. Staff noted that this garden is not a District asset.

13.6 Resolution Tracking - July 2020
Nicole Morin, Corporate / Planning Clerk

Council requested updates on the property at 354 Forbes Road, the

rezoning associated with cannabis production on the property at 2100 Peninsula Road and the property at Lot 13, Marine Drive. Bruce Greig, Manager of Community Planning provided updates.

13.7 2019 Annual Report

Mark Boysen, Chief Administrative Officer

2020.164.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve recommendation 1 of report item "2019 Annual Report"
which states:

1. **THAT Council adopt the District of Ucluelet 2019 Annual Report as attached.**

CARRIED.

13.8 2019 Statement of Financial Information Report

Donna Monteith, Chief Financial Officer

2020.165.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council approve recommendation 1 of report item "2019 Statement of
Financial Information Report" which states:

1. **THAT Council approve the District of Ucluelet 2019 Statement of Financial Information as attached.**

CARRIED.

13.9 Permissive Tax Exemption Policy

Donna Monteith, Chief Financial Officer

2020.166.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**
THAT Council approve recommendation 1 of report item "Permissive Tax
Exemption Policy" which states:

1. **THAT Council approve the District of Ucluelet Permissive Tax Exemption policy as attached.**

CARRIED.

14. LEGISLATION

14.1 Annual Tax Sale

Donna Monteith, Chief Financial Officer

Ms. Monteith noted that the District is required to hold a tax sale annual but Ministerial Order 159 allows Council to defer the 2020 tax sale by one year. Ms. Monteith noted that about 80% of 2020 taxes have been paid to date.

2020.167.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**
THAT Council approve recommendation 1 of report item "Annual Tax Sale"

which states:

1. **THAT** Council direct staff to hold the 2020 Annual Tax Sale on September 28, 2020.

CARRIED.

14.2 District of Ucluelet Zoning Amendment Bylaw No. 1262, 2020 (2088 Peninsula Road) - Adoption
Joseph Rotenberg, Manager of Corporate Services

2020.168.REGULAR It was moved by Councillor McEwen and seconded by Councillor Kemps **THAT** Council approve recommendation 1 of report item "District of Ucluelet Zoning Amendment Bylaw No. 1262, 2020 (2088 Peninsula Road) - Adoption" which states:

1. **THAT** the "District of Ucluelet Zoning Amendment Bylaw No. 1262, 2020" be adopted.

CARRIED.

14.3 District of Ucluelet Zoning Amendment Bylaw No. 1263, 2020 (799 Marine Drive) - Adoption
Joseph Rotenberg, Manager of Corporate Services

2020.169.REGULAR It was moved by Councillor Kemps and seconded by Councillor Hoar **THAT** Council approve recommendation 1 of report item "District of Ucluelet Zoning Amendment Bylaw No. 1263, 2020 (799 Marine Drive) - Adoption" which states:

1. **THAT** the "District of Ucluelet Zoning Amendment Bylaw No. 1263, 2020" be adopted.

CARRIED.

14.4 District of Ucluelet Zoning Amendment Bylaw No. 1256, 2019 (Campgrounds) - Adoption
Joseph Rotenberg, Manager of Corporate Services

2020.170.REGULAR It was moved by Councillor McEwen and seconded by Councillor Kemps **THAT** Council approve recommendation 1 of report item "District of Ucluelet Zoning Amendment Bylaw No. 1256, 2019 (Campgrounds) - Adoption" which states:

1. **THAT** the "District of Ucluelet Zoning Amendment Bylaw No. 1256, 2019" be adopted.

CARRIED.

15. OTHER BUSINESS

There was no other business.

16. QUESTION PERIOD

There were no questions.

17. CLOSED SESSION

17.1 Procedural Motion to Move In-Camera

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(e) and 90(2)(b) of the Community Charter.

2020.171.REGULAR **It was moved by Mayor Noël and seconded by Councillor Hoar**

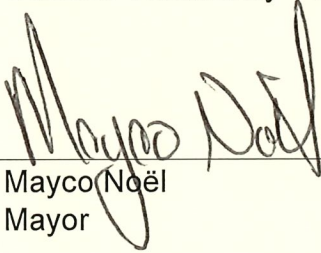
THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(e) and 90(2)(b) of the Community Charter.

CARRIED.

18. ADJOURNMENT

The Regular Council Meeting was adjourned at 7:28 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, August 18, 2020 at 5:00 pm in the Main Hall, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO

